



Recruitment Opportunity

Scientific Officer FTC 9 months

Agri-Food and Biosciences Institute
Northern Ireland (AFBI)

Applicants must complete the application form in legible, block capitals using black ink.

Closing date for applications:

12 Noon (UK Time) on Friday 10 November 2017

PART 1: PERSONAL DETAILS

Title

Forename

Middle Name(s)

Surname

Former Surname(s)

Address

Postcode

National Insurance No.

Town of Birth

Country of Birth

Please provide details of where you can be contacted during working hours:

Email address

Mobile

Telephone

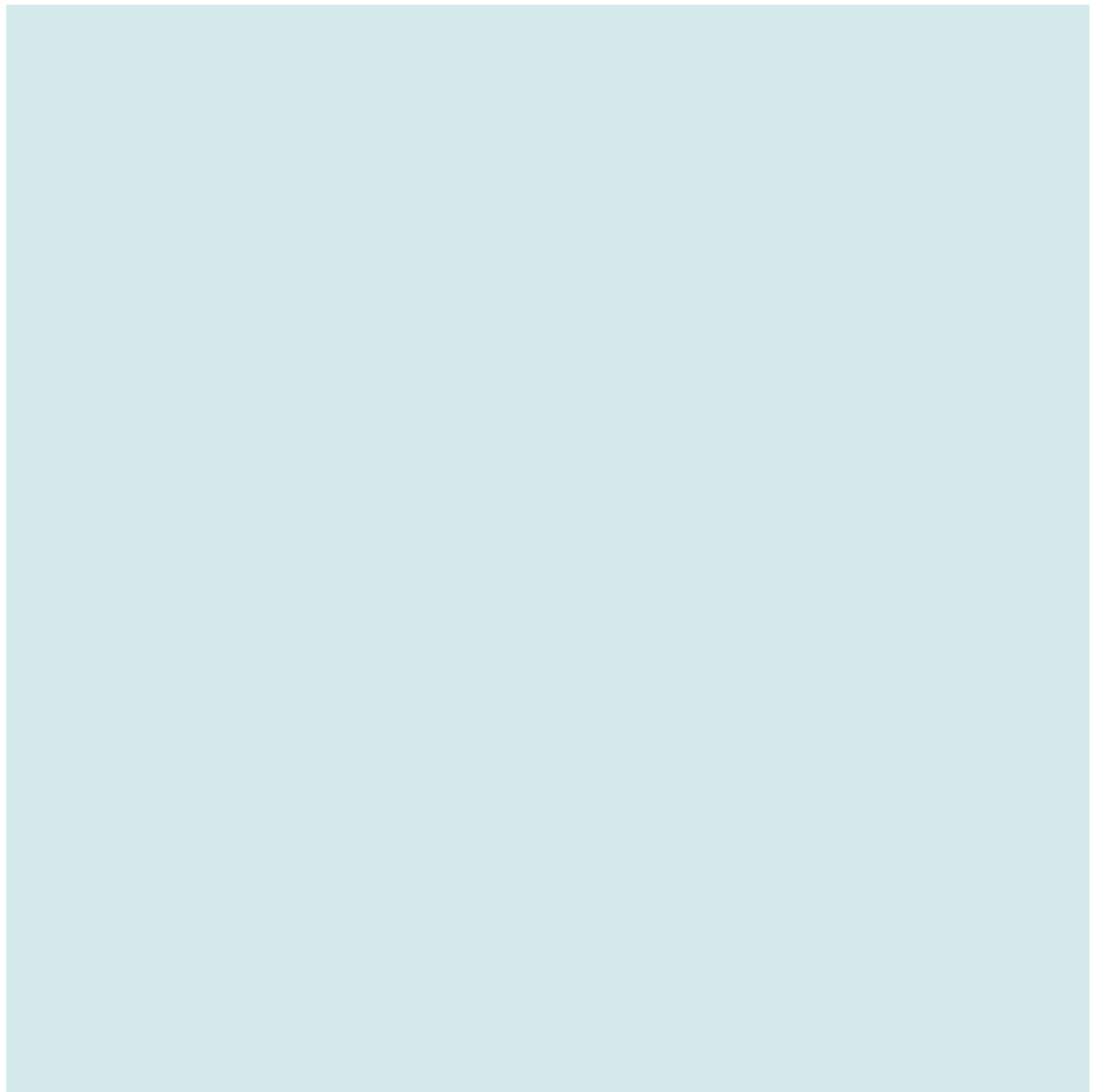
PART 3: ELIGIBILITY AND SHORTLISTING CRITERIA

Applicants must by the closing date provide evidence in their application form which demonstrates that they satisfy the following essential criteria.

1. Second class degree in a science related discipline as listed under Criterion 1 of the candidate information booklet.

Please provide details of your qualification below including: Degree course; Result/Grade; University or College; Subject/Modules; Date awarded.

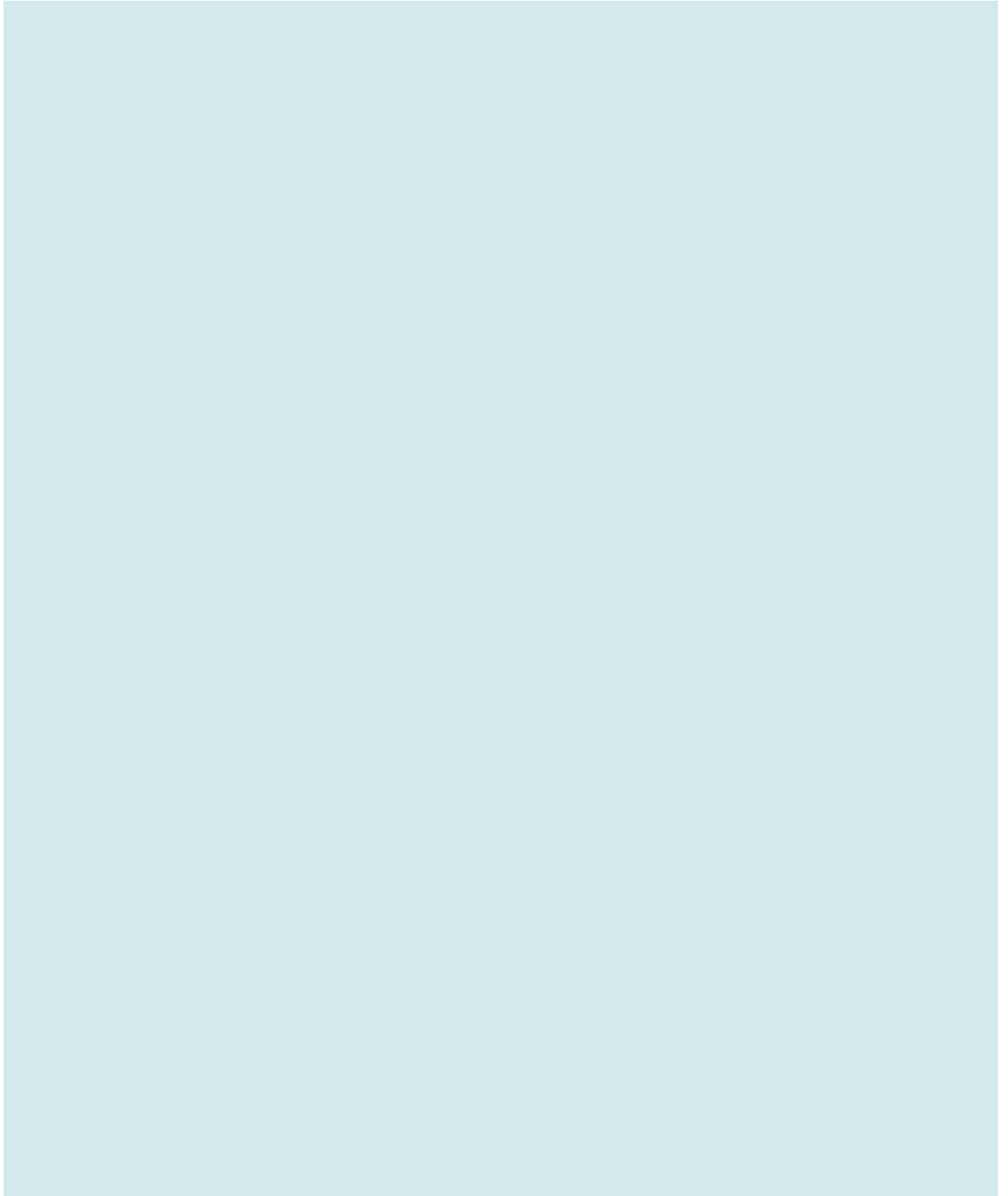
Relevant or equivalent qualifications: Applications will also be considered from applicants with relevant formal qualifications considered by the selection panel to be of an equivalent or higher standard to those stated. If you believe your qualification is equivalent to the one required, the onus is on you to provide the panel with details of modules studied, information proving equivalency, etc. so that a well-informed decision can be made.



Note: This section is limited to 3000 characters, including spaces.

2. Have 3 years' experience in running and reporting on research & development project work

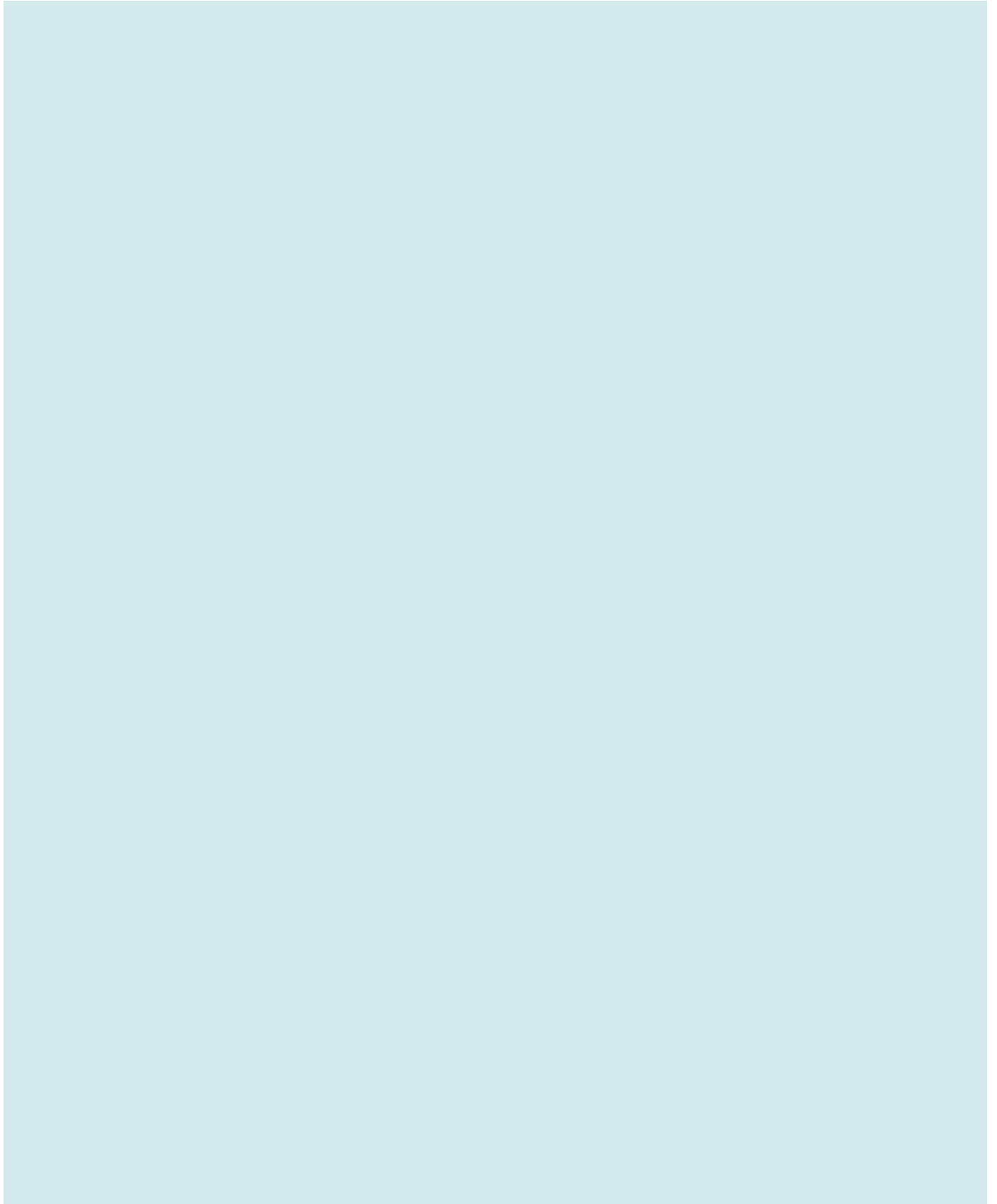
Applicants must provide specific details of their roles and responsibilities and show how their experience equates to 3 years' experience i.e. you must provide specific dates (month and year) including dates from and dates to.



Note: This section is limited to 3000 characters, including spaces.

3. Three years' experience in working with biomass combustion facilities and emissions analysis.

Applicants must provide specific details of their roles and responsibilities and show how their experience equates to 3 years' experience i.e. you must provide specific dates (month and year) including dates from and dates to.



Note: This section is limited to 3000 characters, including spaces.

4. Proven experience in experimental and research work with biomass combustion

Please demonstrate how you meet the above eligibility criterion in the box below. Applicants must provide details of their roles and responsibilities i.e. you must provide specific examples so as to clearly demonstrate that you meet the required experience.

Note: This section is limited to 3000 characters, including spaces.

5. Proven experience in Research and Development Project Management.

Please demonstrate how you meet the above eligibility criterion in the box below. Applicants must provide details of their roles and responsibilities i.e. you must provide specific examples so as to clearly demonstrate that you meet the required experience.

Note: This section is limited to 3000 characters, including spaces.

6. Proven ability to record, analyse and interpret data and produce written reports.

Please demonstrate how you meet the above eligibility criterion in the box below. Applicants must provide details of their roles and responsibilities i.e. you must provide specific examples so as to clearly demonstrate that you meet the required experience.

SHORTLISTING

In the event that further shortlisting is required the selection panel will reach a decision as to whether or not an applicant meets each criterion on a scored basis for criteria 2 - 6 with a minimum score set for each criterion. Only those applicants assessed as meeting all essential criteria will be eligible to proceed to the next stage of the selection process. However, in the case of a high volume of applicants AFBI may decide to limit the number of applicants it invites for interview in a proportionate manner. In this instance all applicants who meet the essential requirements will be listed in merit order according to their total score and the highest scoring applicants will proceed to interview.

Note: This section is limited to 3000 characters, including spaces.

PART 4: FURTHER INFORMATION

Test / Interview / Offer of appointment adjustment requirements

As an Equal Opportunity Employer we wish to ensure that all applicants have the opportunity to perform to the best of their ability in either a test or interview situation. We also wish to be able to consider any reasonable adjustments you may require should you be offered an appointment.

Please let us know if you require any reasonable adjustments, or arrangements to enable you to attend for test/interview or take up an offer of appointment. We will only advise test administrators or selection panel of adjustments they NEED to know about in managing test or interviews.

Other Information

If appointed, how much notice would you require before taking up appointment? (Mark box with an 'x')

- Available Immediately
- 1 Week
- 2 Weeks
- One Month
- Over 1 Month

How did you learn of the post? (Mark box with an 'x')

- NI Jobs
- NI Job Finder
- LinkedIn
- Newsletter
- Belfast Telegraph
- Irish News

Other (please state below)

NICS Employment History

If you have ever been employed in the Northern Ireland Civil Service / Northern Ireland Office in any capacity or on secondment or through an employment agency, you must provide the following information:

Are you currently, or have you ever been employed by the NICS?

If you answered "Yes" to the above question, please complete the remainder of this page, otherwise please move on to Part 5.

If you are or have been employed by NICS, please provide your NICS payroll number.

Name of current / last employing Department.

Secondment from or Employment Agency:
(if applicable)

Have you ever received a written warning? If so, please give the date of issue:

Have you ever received a final written warning? If so, please give the date of issue:

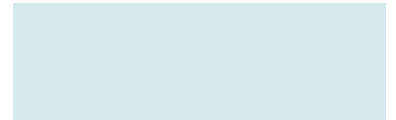
Have you ever been dismissed from a NICS post? If so, please give the date of issue:

PART 5: DECLARATION

- I have read and understood the information provided in the Candidate Information Booklet.
- I undertake to inform AFBI HR in writing of any change in my circumstances which may occur between the date of my application and any possible date of appointment.
- The responses detailed in this application form are true and accurate to the best of my knowledge and belief. I understand that if I am found to have suppressed any material fact or to have given false answers I will be liable to disqualification or, if appointed will face disciplinary action which may include dismissal.
- I confirm I am aged 16 or over.
- I agree that AFBI HR may store and then dispose of my Access NI disclosure certificate, by secure means, after a decision on my application has been made.

Signed: _____

Date:



PART 6: INSTRUCTIONS FOR SUBMISSION

Completed applications must be submitted to:

Philip White, AFBI HR, Workforce Planning, Newforge Lane, Belfast BT9 5PX
or email to: recruitment@afbini.gov.uk

Your application must be received no later than:
12 Noon (UK time) on Friday 10th November 2017.

Applications received after the due date will be excluded from the competition.

PLEASE COMPLETE THE EQUAL OPPORTUNITIES MONITORING FORM.

FAILURE TO COMPLETE AND RETURN IT WILL RESULT IN DISQUALIFICATION