



Recruitment Opportunity

**Ref: AFBI Director of Sustainable Agri-Food
Sciences Division 02/17**

Agri-Food and Biosciences Institute
Northern Ireland (AFBI)

Applicants must complete the application form in legible, block capitals using black ink.

Closing date for applications:

12 noon (UK Time) on Tuesday 7th March 2017

PART 1: PERSONAL DETAILS

Title

Forename

Middle Name(s)

Surname

Former Surname(s)

Address

Postcode

National Insurance No.

Town of Birth

Country of Birth

Please provide details of where you can be contacted during working hours:

Email address

Mobile

Telephone

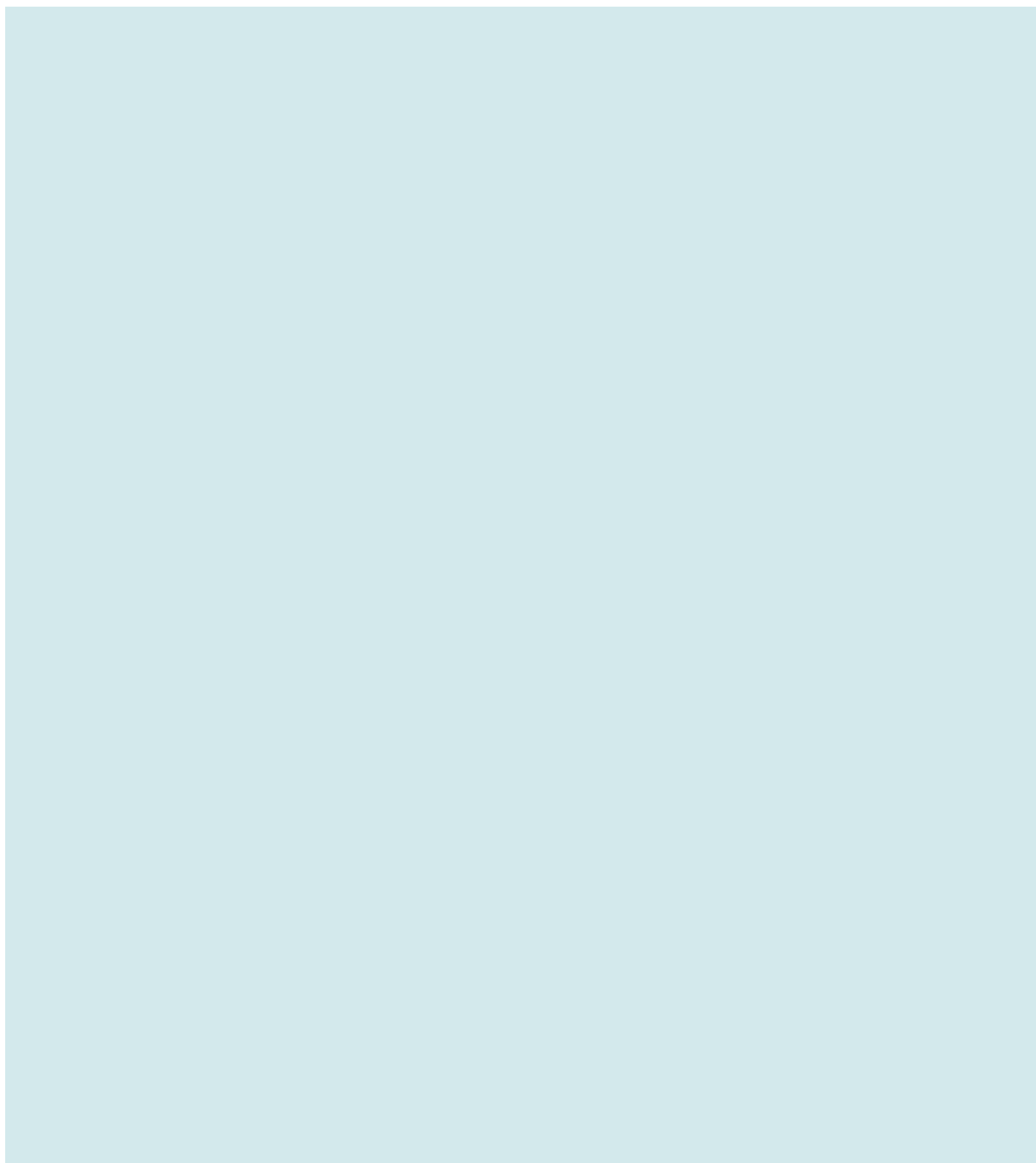
PART 3: ELIGIBILITY AND SHORTLISTING CRITERIA

Applicants must by the closing date provide evidence in their application form which demonstrates that they satisfy the following essential criteria.

1. A PhD in a scientific subject relevant to the work of the Division. You must provide the following details:

- PhD title and subject area;
- University or College;
- Short summary of your PhD;
- Date awarded

Note: This section is limited to 3000 characters, including spaces.



AND

2. At least 5 years' post-doctoral experience, gained within the last 10 years (from the closing date of applications) of successfully leading, managing and delivering substantial, complex and multidimensional programmes of scientific work against demanding deadlines in a science-based organisation.

Applicants must provide specific details of their roles and responsibilities and show how their experience equates to 5 years' experience within the last 10 years' i.e. you must provide specific dates (month and year) including dates

Note: This section is limited to 3000 characters, including spaces.

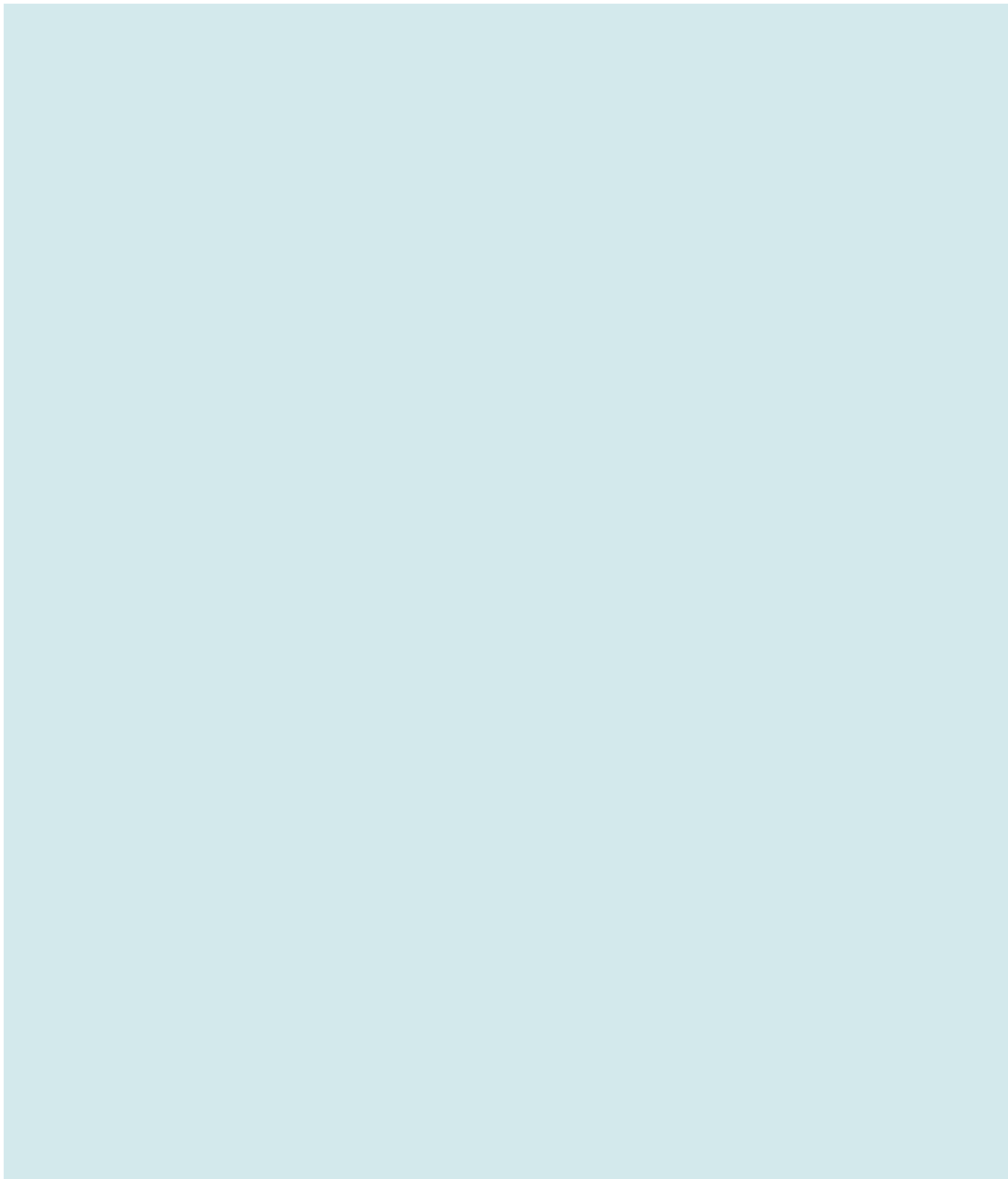
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AND

3. Evidence of delivering national and international research funding and investment for research and development into an organisation from a range of prestigious funding bodies eg RCUK, European Union and government funding agencies.

Please demonstrate how you meet the above eligibility criterion by way of examples and dates in the box below. You must provide sufficient detail to demonstrate to the Panel how well you meet this criterion.

Note: This section is limited to 3000 characters, including spaces.

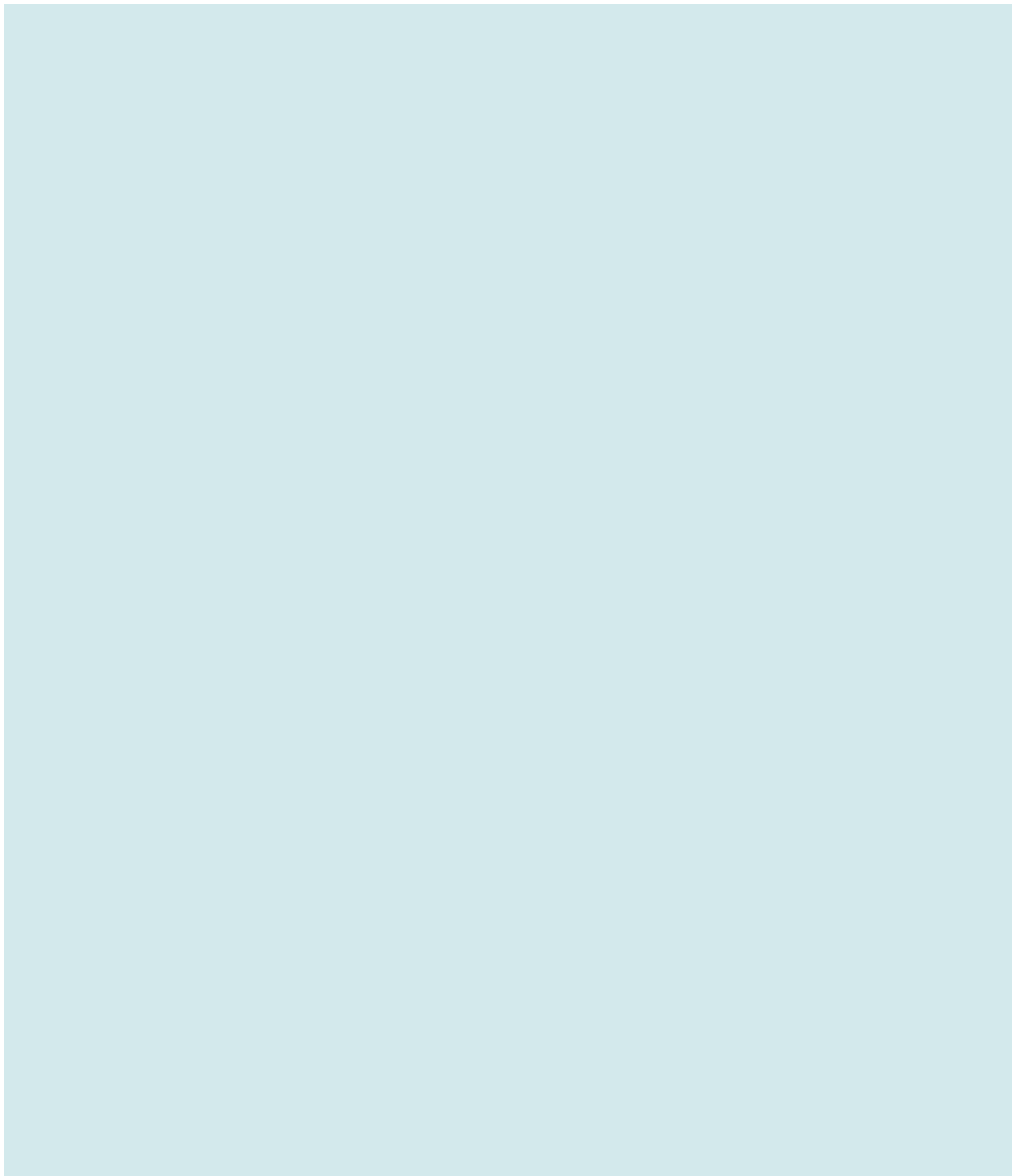


AND

4 Evidence of international standing within a scientific area relevant to the post through publication of peer reviewed publications, other research outputs and representation on international committees.

*Candidates must provide evidence by submitting a fully cited bibliography of all publications. Please see page 10 of the Candidate Information booklet for further information on submission.

The bibliography should be marked with the relevant competition reference number (AFBI DIRECTOR 02/17), competition title and your full name and candidate reference number



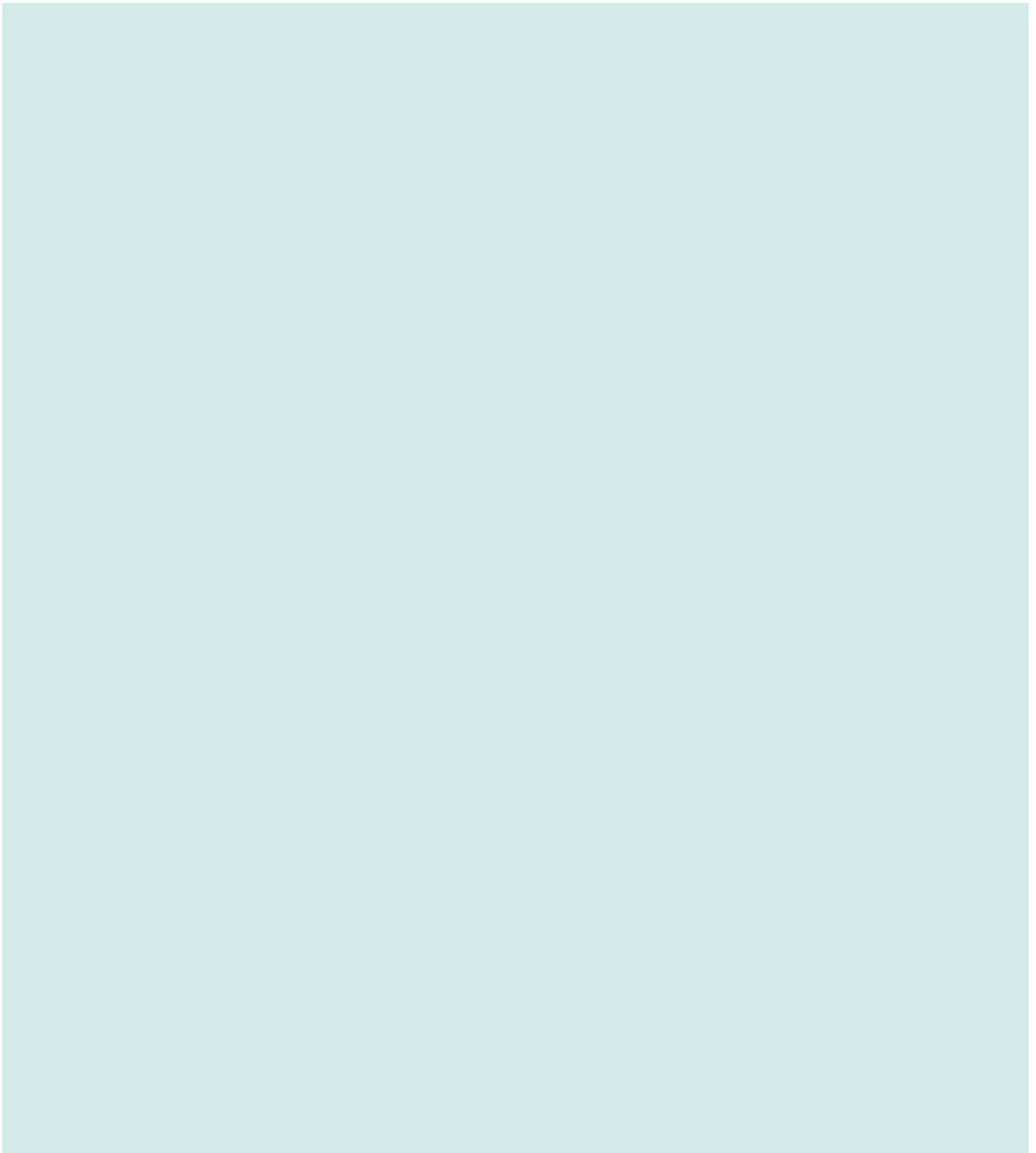
AND

5 Evidence of successfully building both internal and external collaboration and leading a programme of stakeholder engagement at a senior management level in a large complex public, private or voluntary sector organisation.

Please demonstrate how you meet the above eligibility criterion by way of the examples and dates in the box below.

You must provide sufficient detail to demonstrate to the Panel how well you meet this criterion

Note: This section is limited to 3000 characters, including spaces.

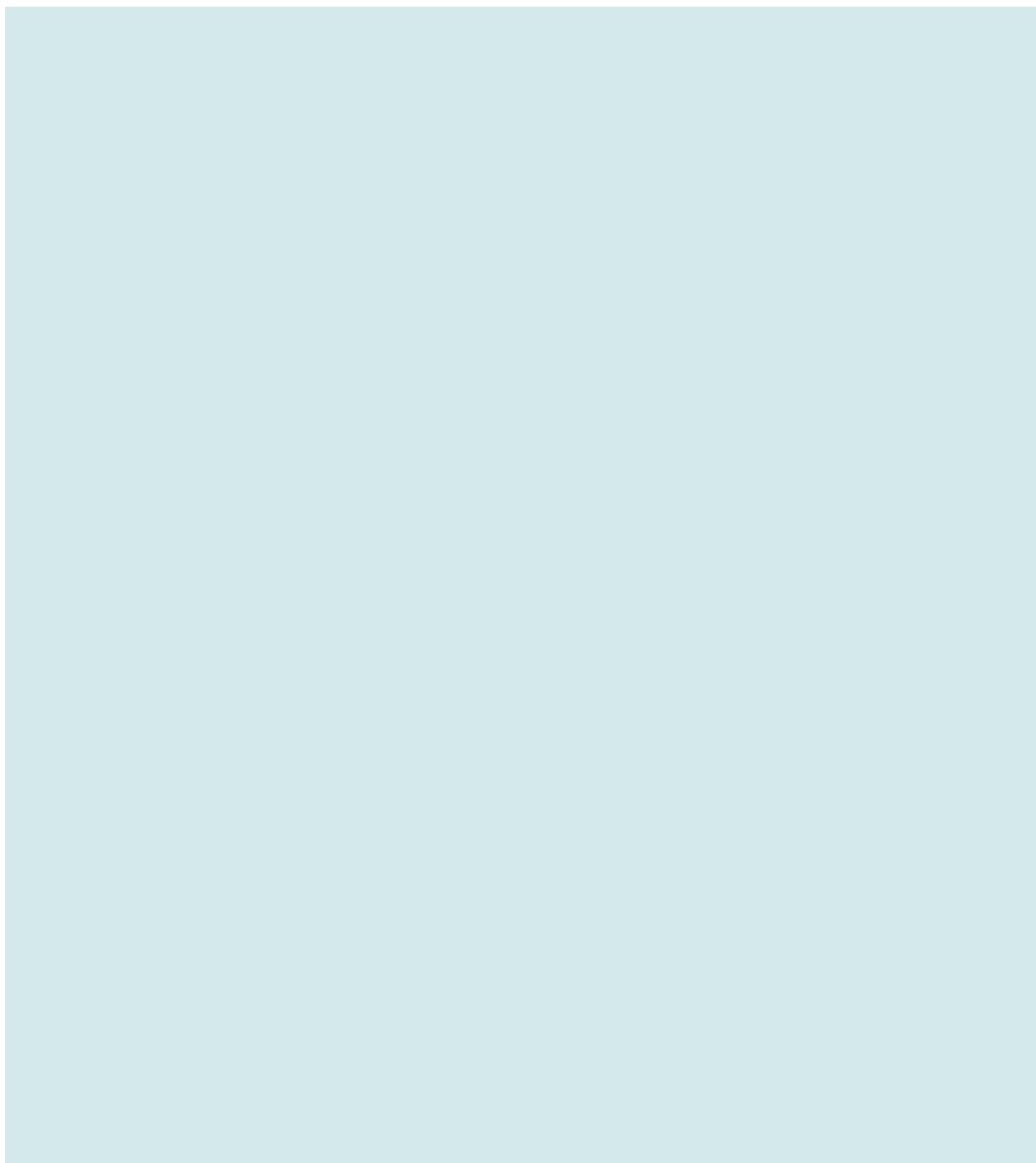


In addition applicants should be aware that after an eligibility sift, should it be necessary to shortlist candidates to go forward to interview, the following shortlisting criterion will be applied in order.

The strength and breadth of evidence provided in response to eligibility criterion 2 (above), taking into account the evidence of successfully leading, managing and delivering programmes of work or projects, and the scale of the projects/budgets involved and project achievements.

Please demonstrate how you meet the above eligibility criterion in the box below. You must provide details of your roles and responsibilities and using relevant examples clearly demonstrating how you meet the required experience.

Note: This section is limited to 3000 characters, including spaces.



PART 4: FURTHER INFORMATION

Test / Interview / Offer of appointment adjustment requirements

As an Equal Opportunity Employer we wish to ensure that all applicants have the opportunity to perform to the best of their ability in either a test or interview situation. We also wish to be able to consider any reasonable adjustments you may require should you be offered an appointment.

Please let us know if you require any reasonable adjustments, or arrangements to enable you to attend for test/interview or take up an offer of appointment. We will only advise test administrators or selection panel of adjustments they NEED to know about in managing test or interviews.

Other Information

If appointed, how much notice would you require before taking up appointment? (Mark box with an 'x')

Available Immediately

1 Week

2 Weeks

One Month

Over 1 Month

How did you learn of the post? (Mark box with an 'x')

NI Jobs

NI Job Finder

LinkedIn

Newsletter

Belfast Telegraph

Irish News

Other (please state below)

NICS Employment History

If you have ever been employed in the Northern Ireland Civil Service / Northern Ireland Office in any capacity or on secondment or through an employment agency, you must provide the following information:

Are you currently, or have you ever been employed by the NICS?

If you answered "Yes" to the above question, please complete the remainder of this page, otherwise please move on to Part 5.

If you are or have been employed by NICS, please provide your NICS payroll number.

Name of current / last employing Department.

Secondment from or Employment Agency:
(if applicable)

Have you ever received a written warning? If so, please give the date of issue:

Have you ever received a final written warning? If so, please give the date of issue:

Have you ever been dismissed from a NICS post? If so, please give the date of issue:

PART 5: DECLARATION

- I have read and understood the information provided in the Candidate Information Booklet.
- I undertake to inform AFBI HR in writing of any change in my circumstances which may occur between the date of my application and any possible date of appointment.
- The responses detailed in this application form are true and accurate to the best of my knowledge and belief. I understand that if I am found to have suppressed any material fact or to have given false answers I will be liable to disqualification or, if appointed will face disciplinary action which may include dismissal.
- I confirm I am aged 16 or over.
- I agree that AFBI HR may store and then dispose of my Access NI disclosure certificate, by secure means, after a decision on my application has been made.

Signed:

Date:



PART 6: INSTRUCTIONS FOR SUBMISSION

Completed applications must be submitted to:

Philip White, AFBI HR, Workforce Planning, Newforge Lane, Belfast BT9 5PX
or email to: recruitment@afbini.gov.uk

Your application must be received no later than:
12 noon (UK time) on Tuesday 7th March 2017.

Applications received after the due date will be excluded from the competition.

PLEASE COMPLETE THE EQUAL OPPORTUNITIES MONITORING FORM.

FAILURE TO COMPLETE AND RETURN IT WILL RESULT IN DISQUALIFICATION