

**AFBI Privacy Notice (Disease Surveillance & Investigation Branch)  
Study on Pestivirus Prevalence in Sheep Flocks in NI**

Data Controller Name: AFBI Address: VSD, 12 Stoney Road, Belfast, BT4 3SD Telephone: 028 90525618 Email: <a href="mailto:info@afbini.gov.uk">info@afbini.gov.uk</a>	Data Protection Officer Name: Glenn Montgomery Telephone: 028 9025 5494 Email: <a href="mailto:foi.officer@afbini.gov.uk">foi.officer@afbini.gov.uk</a>
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### Why are you processing my personal information?

These samples and data are being used for disease surveillance of pestiviruses in sheep and goat flocks within Northern Ireland. This research project funded by the Department of Agriculture, Environment & Rural Affairs (DAERA) and carried out in conjunction with Animal Health and Welfare Northern Ireland (AHWNI), is a unique opportunity to monitor your flock for exposure to bovine viral diarrhoea virus (BVDV) and to assist and collaborate with a project which will address knowledge gaps that will help develop the BVD Eradication Programme for Northern Ireland. Your personal data will allow statistical analysis of different areas, flock size, cattle presence and disease status.

### Consent

We will only collect and use your personal information with your **clear and informed consent**. We will provide you with an authorisation (consent) form which will clearly provide information regarding the details of the study and how the data will be used. You should only sign the form if you are happy that you understand why we are collecting your personal information and what we will do with it. We will keep this signed consent form securely within our systems in both a paper and scanned electronic format for audit purposes.

***You have the right to ask to be withdrawn from this study at any time.*** Consent may be withdrawn at any time by contacting AFBI via telephone (028 90525618) or email [info@afbini.gov.uk](mailto:info@afbini.gov.uk) to advise of the removal of your consent.

If we can completely remove your personal information from the study without impairing the study and terms you agreed when consenting to contribute, we will make every effort to do so; however, please note that if you withdraw consent after the study has begun, we reserve the right to continue to hold and use the scientific data and where necessary, your personal information, under the derogations contained within Schedule 2, Part 6 of the UK Data Protection Act 2018.

### What categories of personal data are you processing?

We will collect names, addresses, email addresses, landline and mobile telephone numbers as part of the questionnaire as agreed in the consent form. We will collect

specialist identification information about the flock and cattle herd (if present) such as animal identification numbers from APHIS and BVD disease data from AHWNI.

### Where do you get my personal data from?

AFBI will receive some or all of the following:

1. personal data (names, addresses, contact numbers, herd numbers, business IDs) directly from the flock owners;
2. animal data (animal IDs, dates of birth) extracted from APHIS via the Department of Agriculture, Environment and Rural Affairs (DAERA); and
3. BVDv disease data (animal tags, test results) from the national BVDV eradication programme run by AHWNI.

### Do you share my personal data with anyone else?

AHWNI are a partner of this study and personal data and results (raw data, analysed data and results) will be shared with the organisation. We may also share data with DAERA for the purpose of disease surveillance and policy-making.

Data will be entered onto a third party host software website called “Snap Survey” for the collation of the questionnaire answers and summary test results. Snap Survey is accredited to information security standard ISO 27001:2013 and will not process the information by any other means than hosting it. This information will be stored by Snap Survey for a maximum period of 12 months and then it will be deleted permanently. AFBI staff will be entering and extracting the data for analysis and will remain the data controllers. Snap Survey’s privacy statement can be found online <https://www.snapsurveys.com/survey-software/privacy-policy-uk/>.

### How long do you keep my personal data?

We will retain your personal data for the length of time it takes to complete the study and analyse the results. Where possible, we will then anonymise the data; however, under Schedule 2, Part 6, of the UK Data Protection Act 2018, AFBI is allowed to hold your personal information indefinitely when it is required for scientific research or statistical purposes. If this is the case, we will ensure that the appropriate technical and organisational measures are in place to safeguard your data where necessary and respect the principle of data minimisation. We shall not publish any results in a manner where you may be identified.

## What rights do I have?

- You have the right to obtain confirmation that your data is being [processed, and access to your personal data](#).
- You are entitled to have personal data [rectified if it is inaccurate or incomplete](#)
- You have a right to have personal data erased and to prevent processing, [in specific circumstances](#)
- You have the right to 'block' or suppress processing of personal data, [in specific circumstances](#)
- You have the right to data portability, [in specific circumstances](#)
- You have the right to object to the processing, [in specific circumstances](#)
- You have rights in relation to [automated decision making and profiling](#)

## How do I complain if I am not happy?

If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, please contact AFBI's Data Protection Officer at:

*AFBI HQ, 18a Newforge Lane, Belfast, BT9 5PX; [foi.officer@afbini.gov.uk](mailto:foi.officer@afbini.gov.uk)*

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's  
Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

<https://ico.org.uk/global/contact-us/>