

## Freedom of Information: Disclosure Log 2018

Information released: 7 January 2019 (updated 5 February 2019)

Date of Request / Information Requested	Date of Response / Response
<p>Reference: AFBIFOI20180101</p> <p>Date of Request: 03 January 2018</p> <p>The following information was requested:</p> <p>Qu 1. How may staff left under the recent VES?</p> <p>Qu 2. How many staff have left independently of the VES since 2015?</p> <p>Qu 3. I would like to know the total number of staff who have been recruited since the end of the VES.</p> <p>Qu 4. Could you let me know the breakdown by grade and whether they are permanent or on fixed term contracts.</p> <p>Qu 5. Could you also tell me the number of recruitment competitions on going and the number expected to be filled from these.</p>	<p>Date of Response: 1 February 2018</p> <p>Information released can be found here</p> <p><a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180101.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180101.pdf</a></p>
<p>Reference: AFBIFOI20180102</p> <p>Date of Request: 24 January 2018</p> <p>The following information was requested:</p>	<p>Date of Response: 21 February 2018</p> <p>The following response was provided:</p>

Date of Request / Information Requested	Date of Response / Response
<p>1. Details of any Equality studies / surveys carried on in AFBI in the period 2012 – 2018</p> <p>2. Copies of any published outputs from these studies / reports</p> <p>3. Copies of any equality strategies that exist in AFBI</p>	<p>The response can be found here:</p> <p><a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180102.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180102.pdf</a></p>
<p>Reference: AFBIFOI20180201</p> <p>Date of Request: 7 February 2018</p> <p>The following information was requested:</p> <p>General slaughter data from BOVIS on average carcase weights for steers, heifers, bulls and cows for past 3 years? Would it be possible to maybe get some average weights for the 6 main beef sire breeds?</p>	<p>Date of Response: 1 March 2018</p> <p>The following response was provided:</p> <p>Information released can be found here:</p> <p><a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180201.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180201.pdf</a></p>
<p>Reference: AFBIFOI20180202</p> <p>Date of Request: 23 February 2018</p> <p>The following information was requested:</p> <p>A list of every decision currently awaiting Ministerial approval, a description of each decision, and when the decision was first referred/prepared for Ministerial approval</p>	<p>Date of Response: 15 March 2018</p> <p>The following response was provided:</p> <p>I am writing to advise that the Institute has completed its search and can confirm that there are no decisions currently awaiting Ministerial approval in relation to AFBI.</p>
<p>Reference: AFBIFOI20180301</p>	<p>Date of Response: 21 March 2018</p>

Date of Request / Information Requested	Date of Response / Response
<p>Date of Request: 5 March 2018</p> <p>The following information was requested:</p> <p>The number of completed applications received by the closing date and time by NICS Recruitment for recruitment competition IRC224417 – AFBI ICT Level 3 Software Developer (2 posts).</p>	<p>The following response was provided:</p> <p>AFBI Response: 38 applications were received by the closing date and time.</p>
<p>Reference: AFBIFOI20180302</p> <p>Date of Request: 21 March 2018</p> <p>The following information was requested:</p> <p>Qu 1. The total number of invitations to test for posts in the ICT grades managed by HR Connect over the past 6 years.</p> <p>Qu 2. The total number of invitations to test that have been rescheduled and managed by HR Connect over the past 6 years.</p>	<p>Date of Response: 5 April 2018</p> <p>The following response was provided:</p> <p>Qu 1. AFBI Response: 109 invitations (time period: April 2012 – March 2018)</p> <p>Qu 2. AFBI Response: 0 invitations (time period: April 2012 – March 2018)</p>
<p>Reference: AFBIFOI20180303</p> <p>Date of Request: 26 March 2018</p> <p>The following information was requested:</p> <p>Qu 1. By species: How many animals were used in research by "The Public Authority" from January 1st 2017 to December 31st 2017?</p>	<p>Date of Response: 9 April 2018</p> <p>The following response was provided:</p> <p>Information released in response to Q1 can be found here:  <a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180303_0.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180303_0.pdf</a></p>

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<p>Qu 2. Minutes, reports and correspondence of any Animal Welfare &amp; Ethical Review Board ("AWERB"), formerly known as the Ethical Review Committee ("ERC"), or sub-committee at university level, including but not limited to departmental committees, from 2017, where these relate to experimentation or other work involving captive live animals, in addition to any guidance issued by these committees at any time if currently in use. For the avoidance of doubt the term 'committee' is used in broad definition and is inclusive of boards, groups or similarly natured structural enterprises.</p>	<p>Information relating to Question 2 was deemed exempt from disclosure under the following sections of the Freedom of Information Act 2000: 38(1)(b), 40(2), 41(1)(b), 44(1)(a) and Section 24 of the Animal (Scientific Procedures) Act 1986.</p>
<p>Reference: AFBIFOI20180601</p> <p>Date of Request: 21 June 2018</p> <p>The following information was requested:</p> <p>A. How many days off sick have been taken in the past 2 financial years.</p> <p>B. How many sick days have been taken off in the past 2 financial years that are due to work related stress.</p> <p>C. How many staff have received written warnings under your inefficiency procedures in the past 2 financial years</p> <p>D. Of those staff absent on work related stress, How many have received written warnings for the absence attributed to work related stress.</p>	<p>Date of Response: 29 June 2018</p> <p>The following response was provided:</p> <p>The information provided can be accessed here:</p> <p><a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180601.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180601.pdf</a></p>

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E. How many staff have been sacked for sickness, sickness due to work related stress, poor performance and disciplinary reasons in the past 2 years	
<p>Reference: AFBIFOI20180602</p> <p>Date of Request: 21 June 2018</p> <p>The following information was requested:</p> <p>The number of Dignity at Work and Grievance cases since April 2006 that have been upheld in favour of the complainant</p>	<p>Date of Response: 5 July 2018</p> <p>The following response was provided:</p> <p>I am writing to advise that the Institute has completed its search and can confirm that relevant records are available from 2008. These reflect that there have been 4 Dignity At Work cases and 10 Grievance cases upheld in favour of the complainant.</p>
<p>Reference: AFBIFOI20180701</p> <p>Date of Request: 3 July 2018</p> <p>The following information was requested:</p> <p>. How many days off sick have been taken in this year from 1st January 2018 until 30th June 2018</p> <p>B. How many of those sick days taken in 2018 are due to work related stress.</p> <p>C. How many staff have received written warnings under your inefficiency procedures in this year 1st January 2018- 30th June 2018.</p>	<p>Date of Response: 20 July 2018</p> <p>The following response was provided:</p> <p>The information provided can be accessed here:</p> <p><a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180701.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180701.pdf</a></p>

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<p>D. Of those staff absent on work related stress, How many have received written warnings for the absence attributed to work related stress during this same period (2018).</p> <p>E. Of those staff receiving written warnings, how many had submitted formal complaints.</p> <p>F. How many staff absent on work related stress submitted formal complaints, including the internal grievance procedure and dignity at work procedure, relating to their absence.</p> <p>G. How many staff over the past two years (up to and including 30th June 2018) have lodged claims at the industrial tribunal service. Of those staff how many where absent on work related stress. Of those staff how many have received written warnings relating to their absence.</p>	
<p>Reference: AFBIFOI20180702</p> <p>Date of Request: 4 July 2018</p> <p>The following information was requested:</p> <p>(A) If an employee submits a grievance against a personnel officer in AFBI HR, who investigates the complaint</p> <p>(B) If an employee submits a grievance against AFBI HR who investigates the complaint.</p>	<p>Date of Response: 31 July 2018</p> <p>The following response was provided:</p> <p>(A) <u>AFBI response:</u>  <i>Depending on the grounds of the grievance, the most appropriate decision officer will be appointed.</i></p> <p>(B) <u>AFBI response:</u>  <i>Depending on the grounds of the grievance, the most appropriate decision officer will be appointed.</i></p>

Date of Request / Information Requested	Date of Response / Response
<p>Reference: AFBIFOI20180801</p> <p>Date of Request: 1 August 2018</p> <p>The following information was requested:</p> <p>Provide information about your organisation's ICT expenditure as detailed in the attached excel template</p> <p>Within the response, please include:</p> <ul style="list-style-type: none"> <li>- Expenditure from all parts of your organisation (centralised IT and departmental IT);</li> <li>- As well as your own organisation, expenditure for any subsidiary organisations that fall within the scope of your accounts; and,</li> <li>- Both revenue (or operating) expenditure and capital expenditure.</li> </ul>	<p>Date of Response: 30 August 2018</p> <p>The following response was provided:</p> <p>The information provided can be accessed here:</p> <p><a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180801.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20180801.pdf</a></p>
<p>Reference: AFBIFOI20180802</p> <p>Date of Request: 20 August 2018</p> <p>The following information was requested:</p> <p>(a) In the absence of a policy what criteria are used to appoint the most appropriate decision officer?</p> <p>(b) Who makes the decision on who is the appropriate officer ? Is it a member of the AFBI HR staff</p>	<p>Date of Response: 17 September 2018</p> <p>The following response was provided:</p> <p>(a) <b>AFBI Response:</b> <i>A decision officer has to be someone of a senior enough level to make a decision and there has to be no conflict of interest.</i></p> <p>(b) <b>AFBI Response:</b> <i>A uniform appeal automatically goes to the line manager of the original decision officer unless there is a conflict of interest or other issue in which case AFBI HR would make the decision of who is the appropriate decision officer. In all other instances, AFBI HR decide on who the appropriate decision officer will be. If the initial complaint is against a specific member of AFBI HR staff, that individual will not be involved in the process.</i></p>

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(c) How many grievances, (including grievance, dignity at work, uniform appeal and all other forms of complaint) have been submitted against (1) AFBI HR and (2) an officer within AFBI HR in the last 2 financial years and this calendar year up to and including 31st July 2018	<b>(c) AFBI Response:</b>  April 2016 – March 2018 January 2018 – July 2018	AFBI HR  0 1	Officer within AFBI HR  4 2
Reference: AFBIFOI20181002(1101)	Date of Response: 14 December 2018		
Date of Request: 21 November 2018	The following response was provided:		
The following information was requested:	AFBI Response: 1		
How many individuals working for AFBI in the past 10 years have been extended their occupational sick pay after 365 days in a 4 year period?			
Reference: AFBIFOI20181201	Date of Response: 30 January 2019 (following extension of deadline)		
Date of Request: 21 December 2018	The following response was provided:		
The following information was requested:	<b>(a) AFBI Response:</b> <i>AFBI Health and Safety Policy for staff involved in avian influenza work (in place from 2008) was provided to the requestor. It can be accessed here:</i>		
a) Current policy on influenza vaccination of AFBI laboratory staff employed at Stormont and Omagh	<a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20181201_a.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20181201_a.pdf</a>		
b) Details of any change on provision of influenza vaccination since 2016	<b>(b) AFBI Response:</b> The response provided can be viewed here:  <a href="https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20181201_b.pdf">https://www.afbini.gov.uk/sites/afbini.gov.uk/files/publications/AFBIFOI20181201_b.pdf</a>		
c) A copy of any risk assessment related to any change in policy relating to laboratory staff at Stormont	<b>(c) AFBI Response:</b> <i>This information is not held by the Institute.</i>		