

Annex 3. Catering for Board Meetings for 12 months from October 2021 to September 2022

Month	Amount	Comment
Oct-21	£24.00	
Nov-21	£19.20	
Dec-21	£28.80	
Jan-22	£25.00	
Feb-22	£57.60	
Mar-22	£48.00	Two Meetings - One virtual
Apr-22	£341.76	
May-22	£322.75	
Jun-22	£0.00	Virtual Meeting
Jul-22	£320.20	
Aug-22	£0.00	No meeting
Sep-22	£314.90	
	£1,502.21	

Notes:

April 2022 onwards saw the lifting of restrictions and meetings attended in person by an average of 12 to 14 Board members thereafter.

Slight cost variations can be attributed to additional attendees, guests (eg: Department) and locations.

There were a total of 12 meetings during the 12 month period. Two extraordinary meetings were virtual.