

AF1/22/43761

From: Tim McClelland [REDACTED]  
Sent: 14 February 2022 09:18  
To: AFBI Secretariat  
Subject: Re: AFBI Board Members - Acceptance of Code of Conduct  
Attachments: Code of Conduct for AFBI Board Members - Acceptance Form  
TMCC.DOCX

I confirm I have read the Code of Conduct and agree to operate under those terms during my tenure on the AFBI Board.

Tim McClelland  
Sent from my iPhone

On 10 Feb 2022, at 09:29, AFBI Secretariat  
<afbi.secretariat@afbini.gov.uk>  
wrote:

REMINDER

Please note that I have yet to receive your response to the e-mail below. Grateful if you would confirm by return as soon as possible.

Regards,  
[REDACTED]

From: AFBI Secretariat  
Sent: 08 February 2022 12:35  
Cc: [REDACTED]  
Subject: AFBI Board Members - Acceptance of Code of Conduct  
Importance: High

URGENT

Dear Board Members,

As part of your induction process we should have requested that you to confirm by return the following in relation to the code of conduct for Board members:

'I can confirm that I have read the Code of Conduct and I agree to operate under this code during my tenure as a member of the AFBI Board'.

Please note: A copy of the Code has been issued to your AFBI e-mails should you need to review the document. A response to confirm your acceptance of this statement as soon as possible would be greatly appreciated.

Apologies for this oversight.

Kind regards  
[REDACTED]

(on behalf of [REDACTED], Head of Governance & Performance)

Mr [REDACTED] | Secretariat

AFBI Headquarters, 18a Newforge Lane, Malone Upper, Belfast, BT9 5PX

If you are not the intended recipient of this email (and any attachment), please inform the sender by return email and destroy all copies. Unauthorised access, use, disclosure, storage or copying is not permitted.

Any email including its content may be monitored by AFBI. For more information on our Privacy

Notice, please see the following link: [AFBI Privacy Notice](#).

Communication by internet email is not secure as messages may be intercepted and read by

someone else. AFBI cannot guarantee that this message or any attachment is virus free or has not

been intercepted and amended. You should perform your own virus checks.