



## AFBI Privacy Notice

### Colebrooke & Strule Soil Testing and Training Initiative 2018-19

Data Controller Name: AFBI Address: 18a Newforge Lane, Belfast Telephone: 028 9025 5636 Email: <a href="mailto:info@afbini.gov.uk">info@afbini.gov.uk</a>	Data Protection Officer Name: Glenn Montgomery Telephone: 028 9025 5494 Email: <a href="mailto:foi.officer@afbini.gov.uk">foi.officer@afbini.gov.uk</a>
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#### Why are you processing my personal information?

The processing of your personal information is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in AFBI – in this case, the delivery of the Colebrooke & Strule Soil Testing and Training Initiative for the Department of Agriculture, Environment & Rural Affairs (DAERA).

If you agree to participate, your personal information will be collected and used by us (AFBI) to administer the DAERA-funded Colebrooke & Strule Soil testing and Training Initiative (2018-19) which has been set up to measure the soil nutrient status of fields within a number of sun-catchments with two river systems. The data will be used for research purposes to identify strategies for enhancing the economic and environmental sustainability of grass-based agriculture in Northern Ireland. You will not be directly identified by any of the results that we publish.

#### Where do you get my personal data from?

For selected catchment areas, DAERA will provide us with your name, address, Farm Business ID and field boundaries and field ID associated with farm Business ID for 2017 (LPIS data). We will use this information to contact you to see if you wish to participate in the initiative. If you do, you will be asked to confirm your name, address and Farm Business ID and provide your phone number, email address and crop codes to enable contact during the scheme and for soil analysis results to be sent to you. You will also be asked to provide your age in a category range format for Equality Commission purposes.

#### What categories of personal data are you processing?

Participants in the Initiative will provide the following data which AFBI will hold on a secure database: personal details (name, address, telephone number, email address, age (in a category range format), business ID, field ID, field location and crop codes).

#### Do you share my personal data with anyone else?

Due to the large volume of work required to complete this Initiative in a short timeframe, we will sub-contract the soil sampling and analysis work to external commercial companies. Your name, address, business ID, field ID as well as crop codes will be securely shared with these companies who have IT systems in place to ensure that this information is held securely, used only for the purposes of this study

and will be destroyed once the project is completed. Name and address information will also be shared with CAFRE to allow invitations to training events to be sent to applicants. While overall average soil data will be shared with DAERA, data for individual farms or fields will not be shared with any third party and will be held by AFBI in a secure database.

### **Do you transfer my personal data to other countries?**

We will not transfer your personal data to any other country.

### **How long do you keep my personal data?**

We will delete all personal data provided to us by DAERA at the end of this Initiative (April 2019).

Under Schedule 2, Part 6, of the UK Data Protection Act 2018, we will retain the personal data provided by participants in the Initiative and the associated scientific data indefinitely in a secure database form for long-term scientific research or statistical purposes. We will ensure that the appropriate technical and organisational measures are in place to safeguard your data where necessary and respect the principle of data minimisation as required under Article 89 of the General Data Protection Regulation (GDPR). We shall not publish any results in a manner where you may be identified.

### **What rights do I have?**

- You have the right to obtain confirmation that your data is being [processed, and access to your personal data](#)
- You are entitled to have personal data [rectified if it is inaccurate or incomplete](#)
- You have a right to have personal data erased and to prevent processing, [in specific circumstances](#)
- You have the right to 'block' or suppress processing of personal data, [in specific circumstances](#)
- You have the right to data portability, [in specific circumstances](#)
- You have the right to object to the processing, [in specific circumstances](#)
- You have rights in relation to [automated decision making and profiling](#)

### **How do I complain if I am not happy?**

If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, please contact AFBI's Data Protection Officer at:

*AFBI HQ, 18a Newforge Lane, Belfast, BT9 5PX; [foi.officer@afbini.gov.uk](mailto:foi.officer@afbini.gov.uk)*

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

<https://ico.org.uk/global/contact-us/>