

**AFBI Equality Complaint**

**Pro Forma**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Your Details:** | | | | |
| **Name** | |  | | |
| **Please include at least one of the following:** | | | | |
| **Address** | |  | | |
| **Tel no** | |  | | |
| **e-mail address** | |  | | |
|  | |  | | |
| **Summary of your complaint.**  Please be as clear as possible about the nature of your complaint, explaining how you have been directly affected by AFBI’s alleged failure to comply with its Equality Scheme. Try to be specific, giving details of dates, names, subjects where appropriate. | | | | |
|  | | | | |
| Are you attaching documentation that you feel would support your complaint? | | | | Yes No |
| If Yes, please indicate what this is, e.g. document title | | | | |
|  | | | | |
|  | | |  | |
| Signature |  | | | |
| Date |  | | | |

This form and any accompanying documentation in support of your complaint should be sent to:

AFBI People & Culture Branch

AFBI HQ

18a Newforge Lane

Belfast

BT9 5PX

info@afbini.gov.uk

*An acknowledgement will be sent to you within 5 working days of receipt.*